

Arlington Historical Commission  
Minutes for the Meeting of  
Tuesday, 4 August 2020  
Remote Participation Meeting, 7:30pm

1. Call to Order: Commissioners Dianne Schaefer, Pamela Meister, Eric Stange, Michael Gervais and Chair, JoAnn Robinson.
2. Review of protocols for remote meetings and hearings.
3. Review of minutes: Minutes reviewed from January 2020 and approved. Minutes reviewed from February 2020. Minutes reviewed from March 2020 and approved with edits. Minutes reviewed from June 2020. Minutes reviewed from July 2020.
4. Communications Received:
5. Reports of other Town Boards and Historical Organizations
  - a. Arlington Preservation Fund (Guthrie, Schaefer)- No report.
  - b. Arlington Historical Society (Meister)- Zoom meetings are being held. The lecture series has been postponed indefinitely. George Parsons is the new president of the Arlington Historical Society.
  - c. Arlington Historic Districts Commission (Robinson)- No report.
  - d. Community Preservation Act Committee (Robinson)-Historical projects were approved at Town Meeting. Work will begin on the Town Garden and Whittemore Park.
  - e. Arlington Historic Resources Working Group (Schaefer, Robinson) –No report.

Historical Commission FY 2021 Budget- Nothing to report.

5. Projects Proceeding under Hearings and Approvals:
  - a. 3-11 Lakeview Street 4/16 Schaefer/Robinson- Stop Work Order
  - b. 39 Winter Street 9/17-Preferentially Preserved- 1 year-demolition delay
  - c. 43 Winter Street 9/17-Preferentially Preserved- 1 year-demolition delay
  - d. 32 Kensington Road 5/18 Guthrie- No report.
  - e. 21 Teel Street 12/18 Guthrie- No report.
  - f. 44 Kensington Road 5/19 Stange- No report.
  - g. 44 Lockeland Road 11/19 Gervais- Work is completed.
  - h. 151 Warren Street 11/19 Guthrie/Stange- No report.
  - i. 71 Park Avenue 6/20 Stange- No report.
  - j. 20 Bartlett Avenue 6/20 Schaefer- No report.
  - k. 18 Churchill Avenue 6/20 Robinson/Stange- No report.
  - l. 7 Village Lane 8/20 Robinson/Gervais- Added on August 4, 2020

It was determined that the work at 44 Lockeland Road is complete and can be removed from list of Projects.

6. Continuing Projects

- a. Whittemore Robbins House (and outbuildings)- No report.
- b. Arlington Civic Block Garden: Robinson –No report
- c. Education/Outreach: Robinson – No report.
- d. Historic House Markers: House Marker application was reviewed for 8 Ravine Street in the Jason/Gray Historic District. From the evidence received the sign can be approved. Commissioner Gervais made a motion to approve the House Marker for 8 Ravine Street based on the evidence that we have. All voted in favor by roll call vote. Wording on the sign to be determined.
- e. Town Hall: No report.
- f. Web Site: Stange – No report.

7. Discussion and Hearings:

**8:07pm Continued Formal Hearing for 7 Village Lane.** Design plans were presented by Timothy McCann, owner. Commissioner Meister recused herself from the hearing, checked in with Town Council and it was advised that she recuse herself from the hearing due to her residence being at 19 Village Lane.

Plans presented are a result from a visit to the property with Commissioner Gervais. The scope of the plans has changed from the hearing started on July 7, 2020.

Plans:

1. Replacement of Front Door and Side Lights (Proposed Door 36"x80" 9-Lite Marginal TDL Mahogany Wood Craftsman Entry Door with Two Matching Sidelights. Manufactured by MAI doors) (Discussion: Concerned about the proportion of sidelights to the door)
2. Replacement of Side Door (formerly garage opening). (Proposed Door is the same as above without the sidelights)
3. Replacement of three Bay Windows (Propose to replace each with double hung 6 over 6 window)
4. Replacement of four Large Sunroom Windows: Two windows have three sections and the proposal is to use a fixed center with left and right lateral slide window. . Two windows have two sections and the proposal is to install a fixed right with left lateral slide window.
5. Replacement of 22 Double Hung Windows: Propose to install Double hung windows with 6 x 6 grid aftermarket mullions.
6. Replacement of five Basement Awning Windows. Existing all have 2x3 interior grid. Two windows have added 1x2 interior grid. Proposed: Awning style (swinging out) with aftermarket mullions 2x3.
7. Installation of After Market Mullions on all windows (except four Sunroom windows): Propose to use raised aluminum mullions for exterior and raised wooden mullions for interior. (Discussion regarding mullions, due to be installed in 6 to 12 months, is that the monitor of the project would be made aware of the choice and report back to the Commission).

The manufacturer for all the windows is the Simonton 6500 series: Double Hung, Sliders, Awning Style.

Motion made by Commissioner Gervais to approve plans to install windows as proposed, and to work with the monitor to review the choice of mullions to be installed, to also work with the monitor when choosing the front door with regard to proportion of front door to the sidelights to determine if his selection is the best and if there is an alternative that can be worked with.

Roll call vote: All Commissioners voted in favor of motion.

Meister- Abstained

Monitors: JoAnn Robinson and Michael Gervais

## **8: Discussion of Whittemore Park Plan** with Allie Carter, Economic Development Coordinator for the Town of Arlington.

Follow-up items from prior presentation in July 2020.

1. **Treatment of the tracks as they blend/extend into the sidewalk:** Employ color and lines to extend the visual impression of the tracks into the new walking area and the design. Between the tracks will be a resin-bound aggregate paving. The poured concrete that has been dyed to make it more visually interesting, but is smooth enough that it is ADA compliant. Confirm that the width of the rail track matches the width of the component piece and what is the material for the line extending into the sidewalk from the rails. There is a more definite contrast between the sidewalk and the extension piece. Questions about materials used and width of the components to be clarified with the Commission. Best to use metal that is the same width of the rail to visually represent the extension of the rail. Hope to begin work on the project to begin in the fall after getting approval from Arlington Historical Commission and then approval from the Mass. Historical Commission.
2. **Interpretation of the park:** Examples of interpretive plaques and markers from other sites in Arlington were shared as possible styles to be used in Whittemore Park. The examples include a wooden style durable post with a slanted view for the sign, a granite post with a plastic sign straight up and down and a sign attached directly to a wall. The signs themselves contained photographs and written descriptions with a contrast in type which makes it easier to read. The use of photographs, the contrast in type on the panels, durability, and the slanted style for viewing with photographs and wording were favorable.  
There will be an interpretive zone area in the park with plantings and places for signs within this pathway. The Commission should work with the designers around the content that will be on the signage, this will be worked on in the future during the next phase.

## 9: Discussion regarding 45 Bartlett Avenue with Palladino

Plans for restoration and repair to the house: siding, glazing on windows and on the right side of the house, adding storm windows, gutter work, replace decking boards, install flashing on

the custom window, replace nine of the storm wooden windows, install 14 feet of gutter at the bump out, replace three lineal feet by the bump out.

Plans were made to have an in-person meeting at the house to review the plans and determine the 25 % jurisdiction. A formal hearing will take place September 1, 2020.

The Arlington Historical Commission adjourned at 10:10pm.

The next Arlington Historical Commission meeting will be September 1, 2020.

For the Arlington Historical Commission, Victoria Rose, Recording Secretary.